



EXCERPTS OF THE MINUTES OF THE IAPR EXECUTIVE COMMITTEE MEETING

Monday, August 23, 2004

Cambridge, New Museums site, Art School Room C

Present: Rangachar Kasturi, president, Walter Kropatsch, 1st VP, Y Shirai, 2nd VP, Gabriella Sanniti di Baja, past president, Maria Petrou, treasurer, Karl Tombre, secretary, Yuan Yan Tang, ICPR'06 general chair (invited, item 2 of agenda), Guy Lorette, ICPR'06 ICPR'06 sponsorship and publicity general chair (invited, item 2 of agenda), Larry O'Gorman, IAPR newsletter editor (invited, item 3 of agenda)

1. Minutes of the Previous ExCo Meeting and Matters Arising

The minutes of the past meeting have already been approved by e-mail exchanges.

The list of items in the TODO list is reviewed and partially updated.

2. Discussion with ICPR'06 organizers

The ExCo welcomed Prof. P. Wang and Prof. G. Lorette, who presented the most recent evolutions in the organization of ICPR'06. The ExCo raised a number of questions on the committees, the budget, the sponsorship, the venue, etc. and gave a number of recommendations to the ICPR'06 organizers. After the organizers left the room, the ExCo prepared its position on the various questions raised, in preparation of the Governing Board meeting.

3. Electronic newsletter proposition

Larry O'Gorman presented a draft of the electronic newsletter and discussed cost issues with the paper solution and the electronic solution. The ExCo discussed on the best way to disseminate such an electronic newsletter, and concluded that the idea would be to send the newsletter to the representatives of member societies, and it would be their responsibility to distribute this further. The "representative" can be a mailing alias, if the member society decides so, but it is the member society's responsibility to maintain this mail alias, not the IAPR's.

The ExCo also agreed that the newsletter should be printable at the receiving end. The ExCo went on to discuss the possibility of hiring professional web services to host the various services provided for IAPR activities. The budgetary implications were also discussed.

The ExCo prepared the following motion to be submitted to the governing board: "The ExCo recommends that the Governing Board approves to produce newsletters starting from January 2005 only in electronic version, distributed by electronic mail to a contact person or a mail alias for each member society."

4. President's Report and final planning for the GB-meeting

The ExCo reviewed the GB meeting agenda and discussed various procedural issues.

5. Matters arising from the TC Chairmen meeting

As the TC Chairs' meeting was only held after this ExCo meeting, the item was not discussed.

6. Discussion on issues stemming from state of TCs

Most Technical Committees have been working quite well, some have been reanimated. Some have nominated candidates to be new chairs. It seems better to close TC4.

TC5 on Benchmarking and Software should be encouraged to organize a workshop for the benefit of all benchmarking and evaluation work within the various other TCs. There is a proposal to that effect in their new plan, and the ExCo feels that this would be important.

There is a new proposal for a TC on "Pattern Recognition in Bioinformatics". The ExCo agrees that this should be proposed to GB approval.

The next ExCo should follow up on the list of minimum requirements for each TC.

7. Reports from Committee Chairs

The ExCo reviewed the reports from the committees, in preparation of their discussion at the governing board meeting.

8. Treasurer's Report/IAPR Finances and budget for FY2005-2006. Discussion on budget matters.

The ExCo discussed the financial report prepared by the Treasurer. It also discussed the filing of tax reports and its relationship with the IAPR's accountant.

Another issue discussed was that of the various bank accounts of the IAPR .

The budget to be presented to the Governing Board was reviewed.

9. Membership status and related problems

The ExCo discussed a number of proposed changes to the C&B, with respect to membership status, in preparation of the Governing Board discussion on these matters.

10. Discussion on industrial affiliates

The feeling is that we have unfortunately not made any progress on this matter during the present term. It should be passed on to the next ExCo. Some ideas of possible actions are suggested.

11. Status of relationship with IAPR journals and web services for members

Investigations are being made on how we could get hold of the metadata from the IAPR journals, to complement the information already available on the members' only web site.

12. Agenda and TODO list to be handed over to next ExCo

The TODO list was reviewed at the beginning of the meeting. Additional items were noted throughout these minutes. After the addition of other items coming up at the GB meeting, if any, Karl Tombre will prepare an updated TODO list and transmit it to the next ExCo.

13. Any other matter

A number of changes have been proposed to the rules for the fellowship committee. These will be discussed at the GB meeting. The ExCo discussed its position on these matters.

Karl Tombre, IAPR secretary